

BIG LOCAL – ‘Heart of Pitsea’

‘Community Champions’ meeting

Partnership Meeting Notes and Actions

Minutes from Tuesday, 6th November 2012

Apologies: Chris Evans, Keith Bobbin.

Attendees:

Resident Members	Advisory Members
Peter Dickson	Melanie Aust - Big Local Representative
Jean Thompson	Grant Taylor - Community and Development Officer Basildon Council
Sue Houghton	Suqie Banwait – Big Local Officer ‘Heart of Pitsea’ BBWCVS
Paul Nagel	Michael Mackman – Director of Marketing Assistance
Jeffery Porter	
Yvonne Porter	
Carley Marshall	
Terry Everett	
Peter Wagner	
Paul Kelly	
Paula Kelly	
Joyce Werndly	
Tim Blake’s Rep	

Item	Information/Action	For Action By
1	<p>Welcome, Introductions and Apologies:</p> <p>Suqie opened with a welcome to the meeting and apologies.</p>	
2	<p>All agenda items were communicated</p> <p>Items 2: Facebook</p> <p>Paul Nagle gave a brief update of the Facebook - A page has been set that is updated everyday. It is not a public site so people need to register by signing on to it. It has a map and introduction letter of what BL is all about. A page.</p> <p>Item 3: Survey Results</p> <p>Director of Marketing Assistant Michael Mackman carried out a Power point presentation on the summary of the survey results. He made it absolutely clear this research has been carried out by an independent organisation – questionnaires are secured, that is no one is allowed to look at them.</p> <p>There have been 370 responses which he commended and said this was an excellent response.</p>	

<p>3</p>	<p>Respondent mainly residential with only one business which he said could indicate problems of stakeholder engagement.</p> <p>66% female</p> <p>36% Ages 65+</p> <p>88% white English.</p> <p>He concluded that a high proportion of people would like to get involved – survey indicates 30% said yes i.e. 113 people.</p> <p>80% yes i.e. 290 people would like to be kept informed.</p> <p>Michael has said that gaining true demographics of the area is problematic. Need to speak to for example housing associations on who lives in the area.</p> <p><u>Who lives in the community</u></p> <p>Highest proportions are long-term residents i.e. people who have lived on Pitsea for a long-time. Need to engage with these people and tap into their thoughts and feelings of the area.</p> <p>Highest proportion of people live alone, then next highest are people living with one other person.</p> <p>Highest proportion of people is retired from work.</p> <p>The power point presentation is a summary of the results and a copy of these slides will be emailed to everyone soon. I have called him on the 7th Nov to request slides ASAP and is possible another mini presentation of this summary with the CVS staff. Left message for him to call back.</p> <p>Item 4: Partnership getting started</p> <p>Melanie Aust gave a PowerPoint presentation on Partnership getting started. The PowerPoint slides detail how to do this – please refer to slides.</p> <p>Item 5: Getting Started Action meeting</p> <p>We have five nominees who will now form the interim steering group</p> <ul style="list-style-type: none"> - Sue Houghton - Peter Dickson - Paul Nagle - Keith Bobbin (residents are happy to have Cllr Bobbin as a panel member as long as he participates as a resident and not Cllr) - Jeffery Porter (who is a new member of the community champions groups and needs to be briefed on the BL project – I will do this in a meeting with him at 11.00am Tuesday 13th November. 	<p>SB</p> <p>SB</p>
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	<p>A formal panel list will be set up with the personal details of each nominee and any other relevant details regarding the panel group.</p> <p>Although at the meeting yesterday all these nominees had been invited to attend the Partnership Panel meeting for the 8th November- a thank you and congratulations letter with the meeting date, time, venue and agenda will go out this evening to all these nominees ready for the meeting.</p>	SB
	<p>Any Other Business</p> <p>A method to pick the prize draw winner was put to the Community Champions group and they decided that one of them would be used to pick names out. Carley Marshall has nominated her 7 year old daughter to pick the winner and it was agreed by the rest of the group.</p> <p>GT has suggested that we tie this up with a press release.</p>	GT SB
	<p>Date of Next Meeting: 15th January 2013</p>	
	<p>Meeting Closed</p>	