

BBWCVS Membership Fees

Groups with Funding	Fee
Up to £1,000	FREE
£1,001 - £5,000	
£5,001 - £15,000	Prices on
£15,001 - £25,000	request
£25,001 - £100,000	
Over £100,000	
Associate members (Statutory Authorities)	

BWCVS operates a sliding scale of fees depending on your organisation's annual income and on which services you want to receive. **The first year of membership is free.**

If you would like to remain a member of BBWCVS but are unable to afford the membership fee, talk to us as we are able to provide bursaries.

Membership provides you with access to all of our services and, where there are charges, these are reduced for members.

Supporters

Another new category for supporters of the CVS.

For a small charge - the ***District Voluntary News*** and other mailings will be regularly sent out to you, keeping you up-to-date with news and views from the voluntary and community sector in Basildon District.



BBWCVS

Basildon, Billericay and Wickford Council for Voluntary Service

The Basildon Centre, St Martin's Square
Basildon, Essex, SS14 1DL

T: 01268 288870

F: 01268 294091

E: enquiries@bbwcv.org.uk

W: www.bbwcv.org.uk

Registered Charity Number 802116

If you require this leaflet in another format, please contact us and we will endeavour to meet your needs

Full copies of the following policies are available from the office

BBWCVS Services Standard — Statement of Intent,
Complaints Procedure
Data Protection and Confidentiality

Direct Services to the Voluntary Sector



Photocopying

BBWCVS offers a photocopying service - you can either do your own or you can book it in with our Admin Team. We are able to offer double sided photocopying and collating and stapling multiple copies.

We are also able to offer a colour printing service. Please ask for more details.

Stationery

BBWCVS bulk buys its stationery and we are therefore able to pass on significant savings to voluntary and community organisations. If all you want is a ream of paper or 100 envelopes we can let you have these at cost price!

Room Hire

We have a room that can seat approximately ten people available for meetings, interviews, etc.

Within the room there is access to a TV, Video and DVD player, we can also provide an OHP and/or Power Point projector and screen

Basic kitchen facilities are available and there is disabled access and disabled toilets.

The room can be hired free of charge when available by arrangement.

Please contact **BBWCVS** (01268 288870) if you would like to book the room.

Library

BBWCVS has a comprehensive library of books, magazines and journals available free of charge to view in the CVS Office at the Basildon Centre. Thanks to a Learning & Skills Council Neighbourhood Fund grant we have been able to significantly expand the library to cover more subjects, more extensively.

The library contains all of the up to date funding directories and other voluntary sector 'bibles'.

BBWCVS is also in the process of building a resource library. This will contain items of equipment for hire to voluntary and community organisations e.g.

- Laptop computers & portable printers
- OHP projector & screen
- Power Point projector & screen
- Display boards
- Leaflet stands

Please contact **BBWCVS** if you would like a copy of our library list.



Binding and Laminating

BBWCVS offers a binding and laminating service. If you want to make that report, funding bid, your strategic plan look that bit more professional we can bind it for you. If you have a special photo or certificate that you want to display and preserve then we can laminate it for you

Mailings

BBWCVS undertakes 8 regular mailings per year (these take place at the end of each month between newsletters). Our interim mailings go out to over 120 voluntary and community groups. Members can include one item per year in these mailings free of charge.

BBWCVS can also undertake one-off or targeted mailings. Contact **BBWCVS**' Admin Team for more details.

Computer

BBWCVS has a 'public access' computer in its offices which can be booked free of charge to members.

The computer has all the normal MS Office software you would expect as well as access to the internet and to FunderFinder - a database of funding available to voluntary and community organisations

For more information about any of these services or our charges please contact **BBWCVS' Admin Team on 01268 288870.**